



Cleaning Order Form

RETURN TO: 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • Fax: 866.329.1437 • email: esnolahilton@ges.com

SHOW NAME _____

SHOW DATES _____

COMPANY NAME _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

To ensure your booth is show-ready, specify your requirements below. Please call us if you have a special need. GES is the exclusive cleaning contractor for your show and will handle all cleaning services on the exhibit floor. **Cost of vacuuming, shampooing, mopping and waxing will be invoiced on the total area of your booth, 100 square feet minimum.**

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
VACUUMING <i>Includes emptying your wastebasket nightly.</i>			
9071	Vacuumping Per Day.....price per square foot per day	\$ 0.37	\$ 0.52
9072	Vacuumping Before Show Open Only.....price/sq ft	\$ 0.40	\$ 0.52
SHAMPOOING			
9073	Shampooing Before Show Open Only.....price/sq ft	\$ 0.46	\$ 0.78
MOPPING & WAXING			
9074	Mopping & Waxing Before Show Open Only.....price/sq ft	\$ 0.64	\$ 1.05
PERIODIC PORTER SERVICE			
GES will empty wastebaskets & wipe down counters at two hour intervals, show hours only, for the duration of the show. <i>Vacuumping not included. Calculate by your booth size.</i>			
9075	0-500 sq ft.....per day	\$ 80.00	\$ 120.25
9076	501-1500 sq ft.....per day	\$ 103.25	\$ 155.00
9077	1501-3000 sq ft.....per day	\$ 126.25	\$ 189.52
9078	3001 sq ft and above.....per day	\$ 172.72	\$ 259.00

PORTER SERVICE LABOR RATES ARE AS FOLLOWS:

DISCOUNT DEADLINE DATE: 21 days prior to show move-in

Worker Per Hour	Discount	Regular	Show-Site
Straight Time	\$ 66.00	\$ 82.50	\$ 99.00
Overtime	\$ 115.25	\$ 144.00	\$ 173.00
Double Time	\$ 132.00	\$ 165.00	\$ 198.00

- Straight Time: Monday through Friday 8:00 AM to 4:30 PM.
- Overtime: All other times Monday through Friday, and all day on Saturdays & Sundays.
- Double Time: Applies to Holidays.
- Discount Rate: Rate applies to orders placed on or before the above discount deadline date.
- Regular Rate: Rate applies to orders placed after the above discount deadline date, but before the first day of exhibitor move-in.
- Show-Site: Rate applies to orders placed at show site.

Use for booth wipedown, ice removal, etc. Hourly rates are listed above. The minimum charge for labor is four (4) hours per worker per day. Labor thereafter is charged in half (1/2) hour increments.

POLICY STATEMENT: 100% payment must accompany each order. All orders without 100% payment and orders received at the Service desk will be charged floor price which the customer agrees to pay in full upon receipt of equipment or service unless credit has been previously established with us. All orders placed on behalf of customers by display builders or others must have a written authorization from the customer and the customer agrees to be responsible for such orders. Customers who prepay 21 days before show move-in date qualify for the advance discount price. All additional charges incurred will be added to the credit card listed below. If customer fails to pay in accordance with this policy, customer agrees to pay a 1.5% per month late charge fee, and all costs of collection including attorney's fees. No credit will be given for outlets installed or services provided and not used. Requests for refunds must be submitted in writing to the above GES address. Customer agrees that GES shall not be liable for, and shall hold GES harmless from any damages caused by negligence of non-GES employees and/or from events outside of GES control such as strikes, accidents, fires, acts of God, etc. Customer agrees to submit any claims for damages to GES Service Desk before show closing or customer waives any right to make a claim. **NON-USA EXHIBITORS** agree to pay only by international money order, credit card, bank draft, or cash.

Please Indicate Service

Place Order Here

- ▶ Calculate Total Square Footage
Width _____ x Length _____ = _____ Square Feet
- ▶ Would you like us to call you and give you a quote for hourly porter service?
 Yes No
- ▶ Please list dates Vacuumping Per Day/Periodic Porter Service is needed:

ITEM #	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	X NO.OF DAYS	= TOTAL PRICE
9071	Vacuumping Per Day				\$

ITEM #	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	= TOTAL PRICE
9072	Vacuumping Before Show Only			\$
9073	Shampooing Before Show Only			\$
9074	Mop/Wax Before Show Only			\$

ITEM #	DESCRIPTION	PRICE	X NO.OF DAYS	= TOTAL PRICE
	Periodic Porter Service			\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.	1. Total All Items Ordered	\$
	2. 9.0% Applicable Tax	\$
	3. 2% Parish Tax	\$
	4. Payment Enclosed	\$
Authorized Signature - Please Sign:	X	
	AUTHORIZED NAME - PLEASE PRINT	DATE

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the GES Servicerter. GES will be unable to adjust invoices after the close of the show.

By signing and delivering this form, customer agrees to all terms, conditions, and limits of liability printed on all pages of this form.

Company Name _____ Phone Number (____) _____

Address _____ Fax Number (____) _____

City _____ Authorized Signature x _____

State _____ Zip Code _____ Printed Authorized Signature _____

Date of Order _____ Check # _____

Credit Card: American Express Visa Master Card Discover Diner's Club

Credit Card# _____ Exp. Date _____

Printed Name of Cardholder _____ Signature of Cardholder x _____